

ABU Dhabi Dialogue among the Asian Labour Sending and Receiving Countries

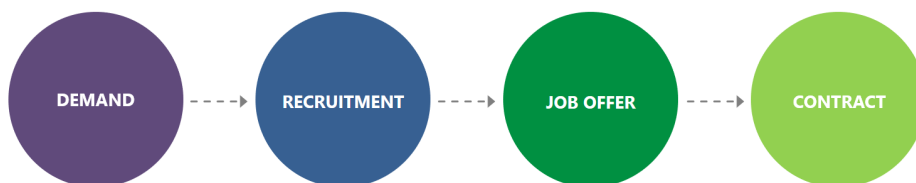
The document is a flow chart of the presentation on Recruitment, which will be demonstrated to SOM participants during the session on Recruitment.



1.0 Introduction Slide



Four Key Areas

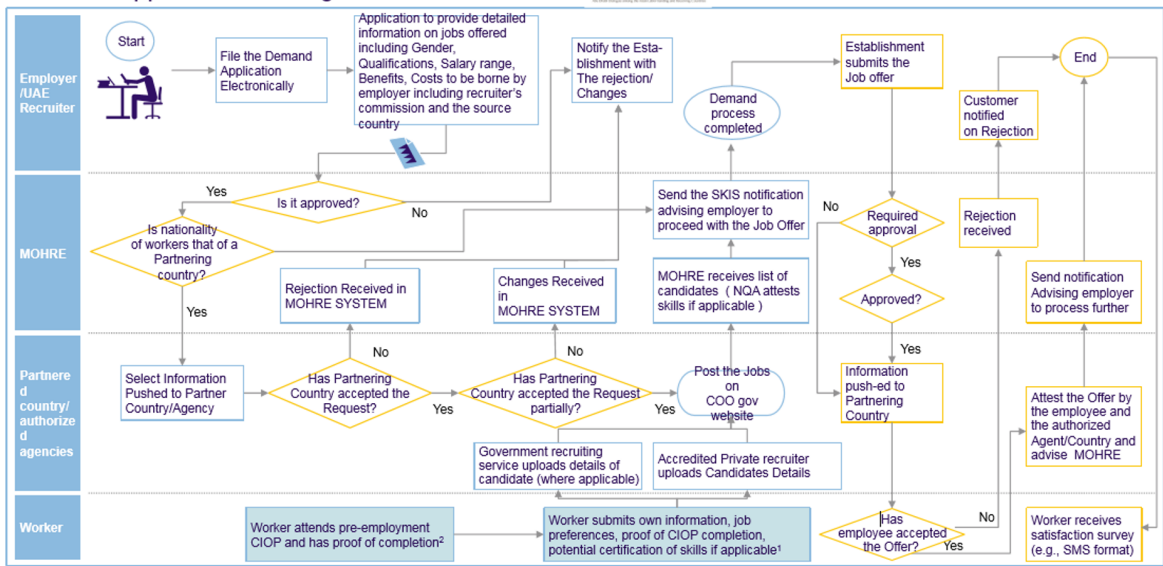


1.1 – Four Key Areas

UAE – Philippines Pilot Design

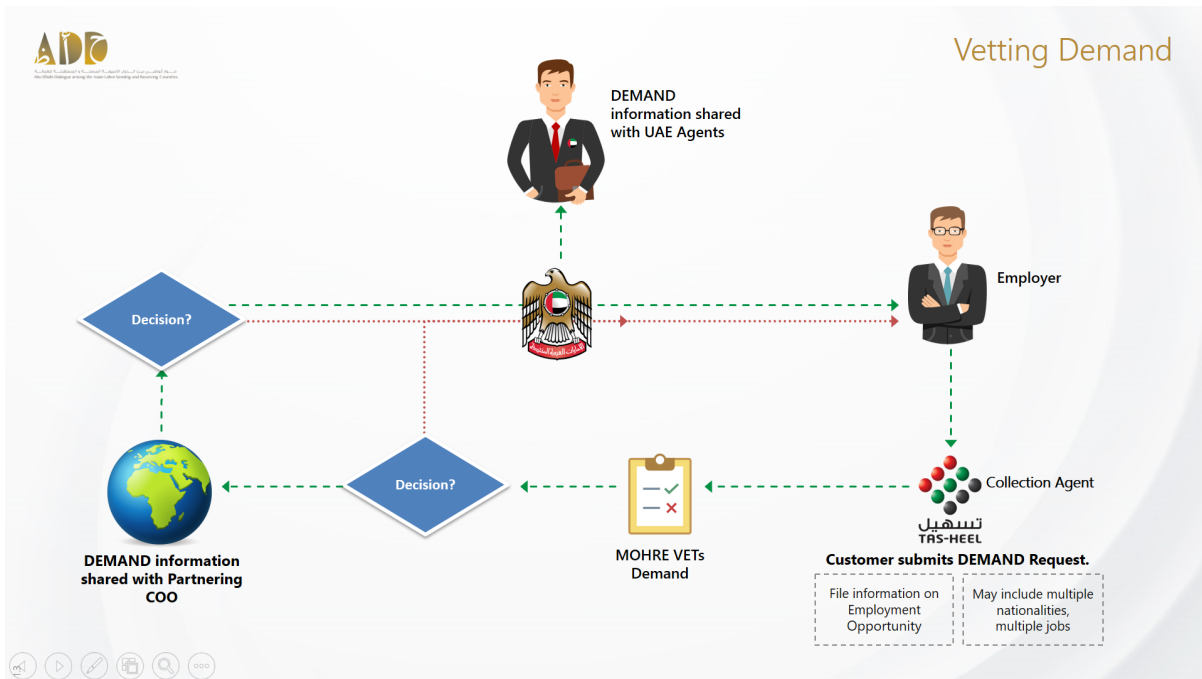


Links to other pillars: CIOP and Skills



1 This step can be linked to the skills verification process where applicable / where worker has verified skills that has been tested, potentially through a "digital certificate"
 2 This step could be a pre-requisite to uploading details on worker on the platform if CIOP is made mandatory

1.2 UAE Philippines Pilot Design Explanation








1.3 Vetting Demand

Click on the Collection Agent/Customer submits DEMAND Request.

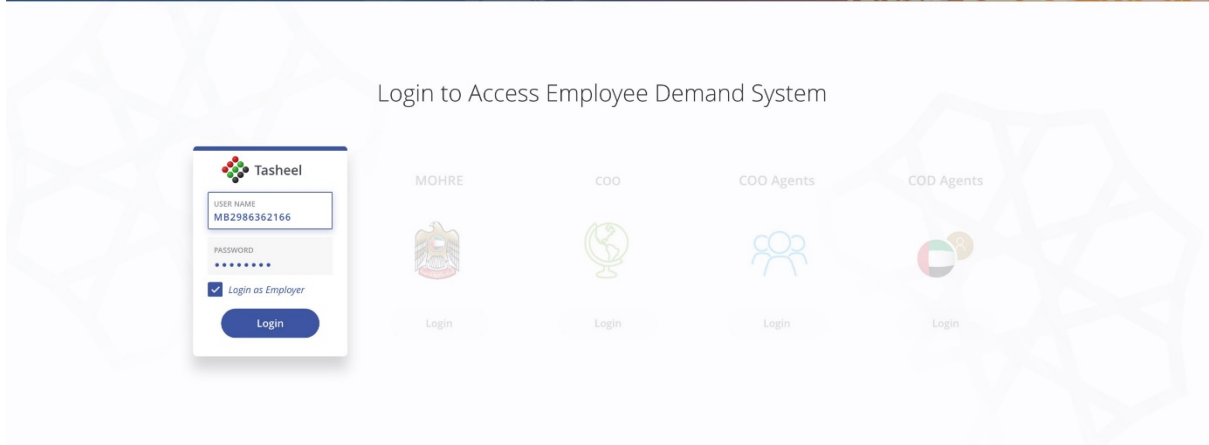
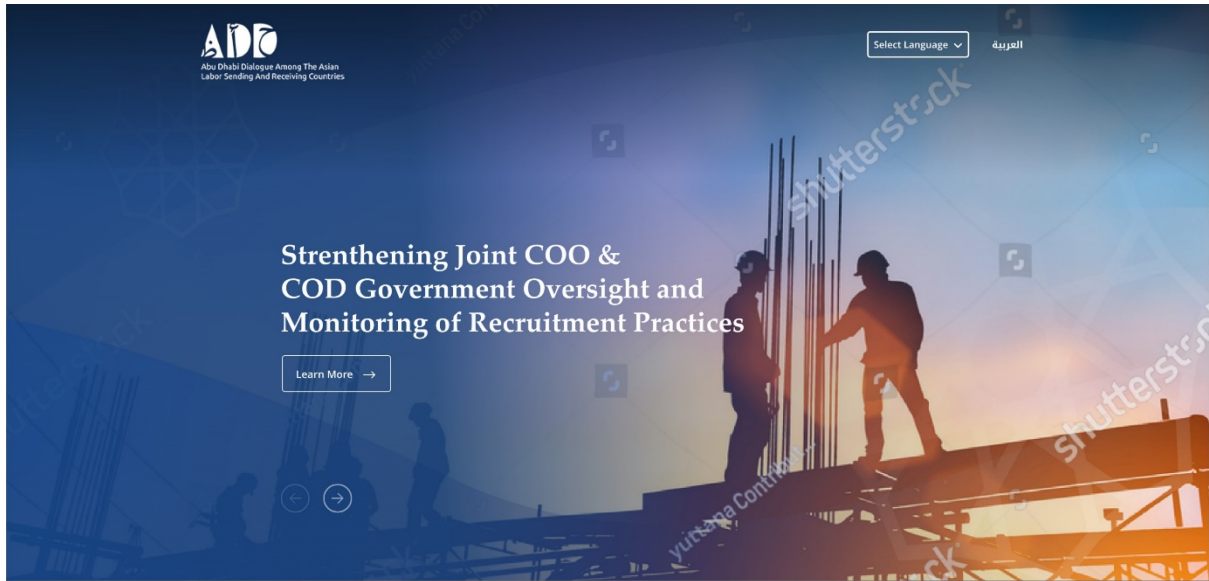
Strengthening Joint COO & COD Government Oversight and Monitoring of Recruitment Practices

Learn More →

Login to Access Employee Demand System

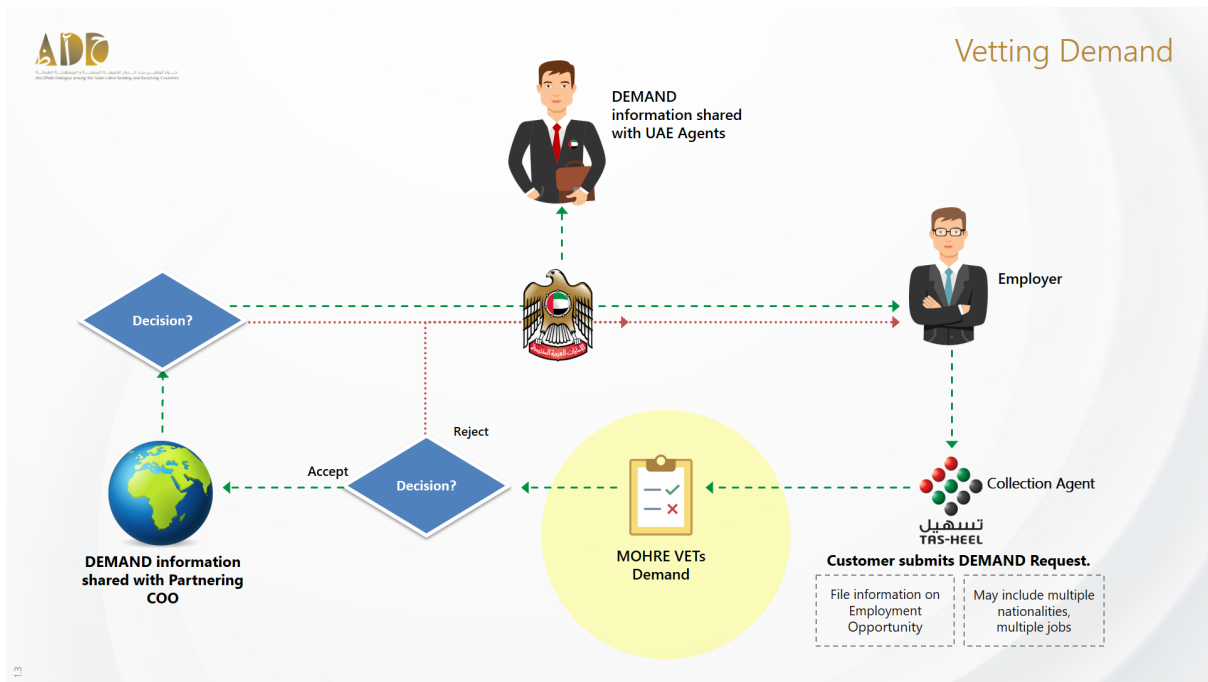
<p>Tasheel</p>  <p>Login</p>	<p>MOHRE</p>  <p>Login</p>	<p>COO</p>  <p>Login</p>	<p>COO Agents</p>  <p>Login</p>	<p>COD Agents</p>  <p>Login</p>
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1.3.1.0 – Login for Collection Agent/Tasheel



1.3.1.1 – Employer logs into the Collection Agent and continues the process till the slides 1.3.1.11

After the Employer creates the Demand with the Collection Agent, then MOHRE does its vetting on the created demand. Click on the 'MOHRE VETs Demand'



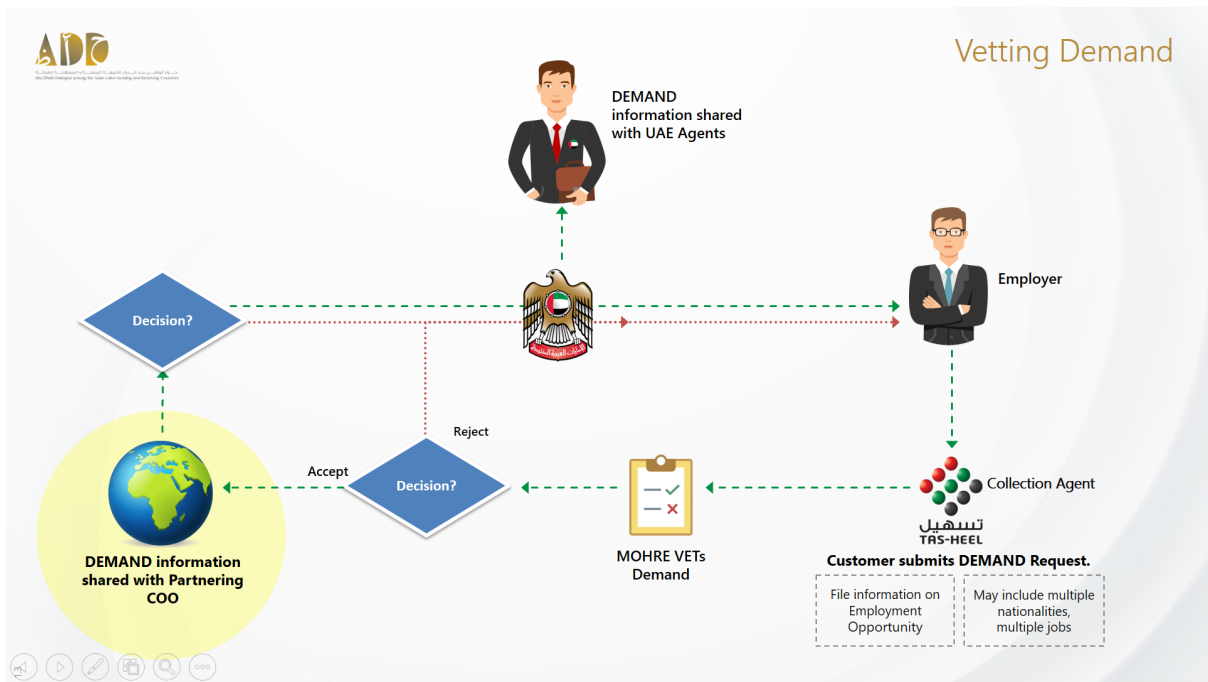
1.3 MOHRE VETs Demand

The demand approval can be done by MOHRE in the new website from the 'Demand Approval' menu in the left navigation

Application No.	Employer	Helper	Store Keeper	Mason	Sales Person	Technician	Office Boy	M / F	Quantity
MB264738115AE	Highway Trading	36	22	13	00	30	41	130 / 12	142
MB264738115AE	Pyramid Contracting	55	00	70	23	37	10	195 / 00	195
MB264738115AE	Hyundai	76	05	10	15	34	20	95 / 75	170
MB264738115AE	IKEA UAE	33	60	20	150	30	12	205 / 88	293
MB264738115AE	KFC UAE	20	73	00	37	00	00	45 / 95	130
MB264738115AE	IBM Middle East	44	107	10	55	76	45	237 / 100	337

1.3.2.0 – Demand Approval

From 1.3.2.0 to 1.3.2.3 slides explain about the Demand Approval Process, once the process is over the MOHRE either Accepts, partially accepts or rejects the demand, if Approved/Partially Approved then the Demand information is shared with Partnering COO nations



1.3 Demand information shared with Partnering COO

Click on the 'Demand information shared with Partnering COO', it opens the Partnering COO Site as shown below

PHILIPPINE GOVERNMENT

DEMAND EXPORT

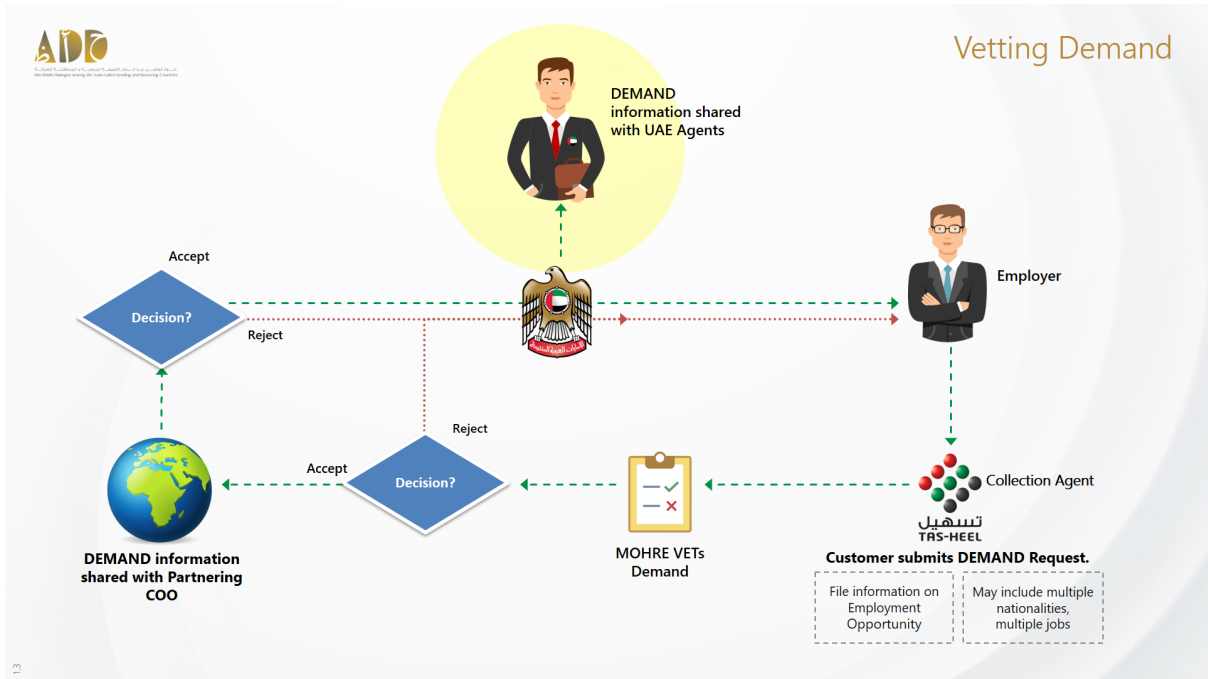
Application No.	Employer	Helper	Store Keeper	Mason	Sales Person	Technician	Office Boy	M / F	Quantity
MB264738115AE	Highway Trading	36	22	13	00	30	41	130 / 12	142
MB264738115AE	Pyramid Contracting	55	00	70	23	37	10	195 / 00	195
MB264738115AE	Hyundai	76	05	10	15	34	20	95 / 75	170
MB264738115AE	IKEA UAE	33	60	20	150	30	12	205 / 88	293
MB264738115AE	KFC UAE	20	73	00	37	00	00	45 / 95	130
MB264738115AE	IBM Middle East	44	107	10	55	76	45	237 / 100	337

Navigation: << < 1 2 3 ... 7 8 > >>

Logout

1.3.3.0 – COO Views the Demand

1.3.3.0 to 1.3.3.6 shows the demand details that could be approved by the COO, once the COO approves, then the Demand information is shared with UAE Agent



1.3 – Demand shared with UAE Agents

Once the Vetting of the Demand is completed by both COD and the COO, The Recruitment Process starts once the UAE Agents and COO Agents receive the approval from COO



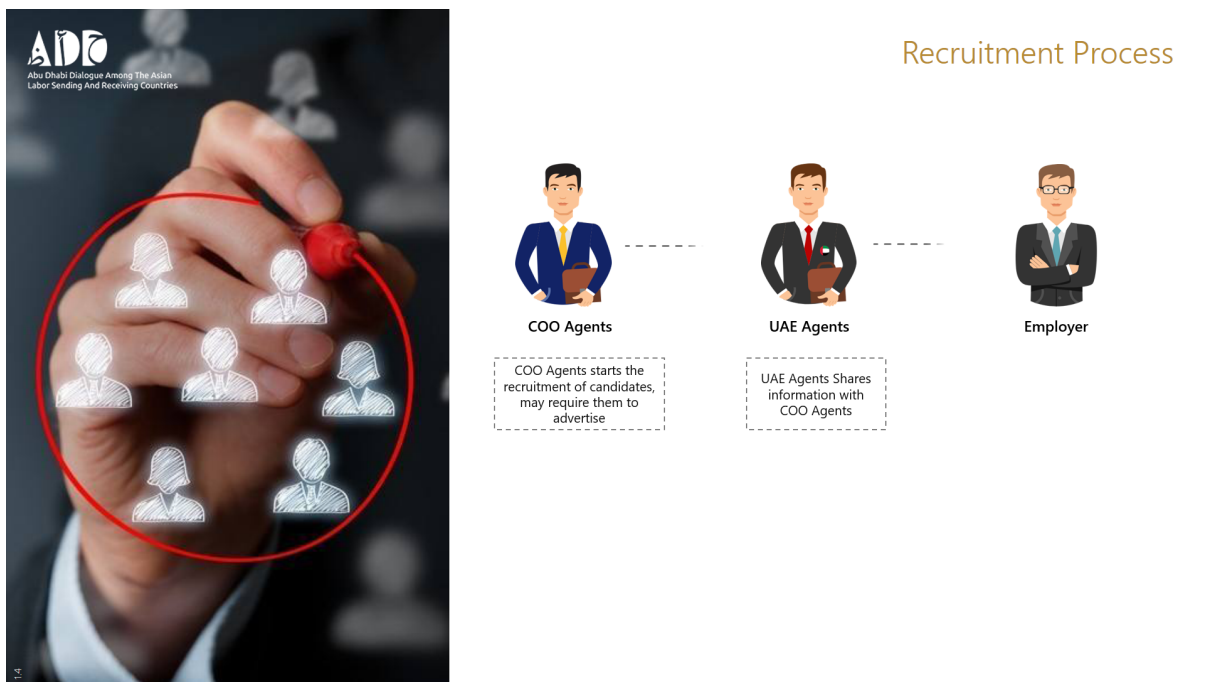
1.4 – Recruitment Process

Click on the UAE Agents opens up the recruitment process is explained in detail from the slides 1.4.1.0 to 1.4.1.6

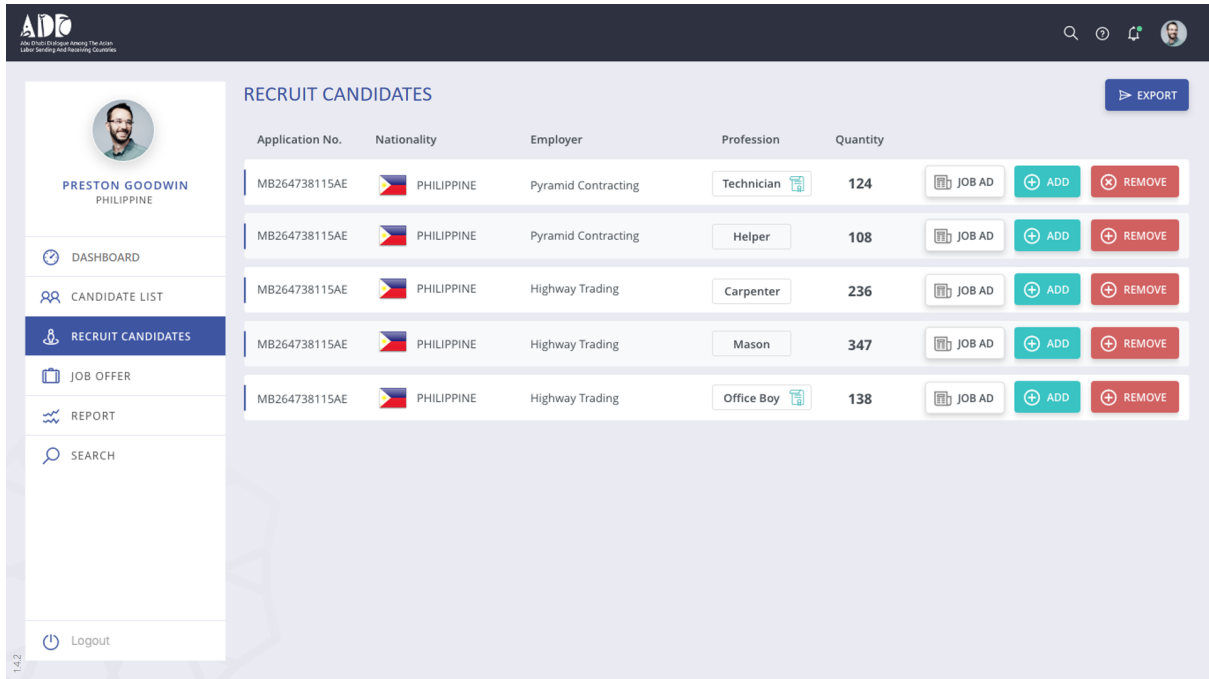
Application No.	Nationality	Employer	Profession	Quantity			ADD	REMOVE
MB264738115AE	PHILIPPINE	Pyramid Contracting	Technician	124	↶	📄	+	⊗
MB264738115AE	PAKISTAN	Pyramid Contracting	Helper	108	↶	📄	+	+
MB264738115AE	INDIA	Highway Trading	Carpenter	236	↶	📄	+	+
MB264738115AE	SRILANKA	Highway Trading	Mason	347	↶	📄	+	+
MB264738115AE	NEPAL	Highway Trading	Office Boy	138	↶	📄	+	+

1.4.1.0 – UAE Agent Recruitment Process

The demand information is shared with the COO Authorized agents who could continue the recruitment for the demand in the Country of Origin.



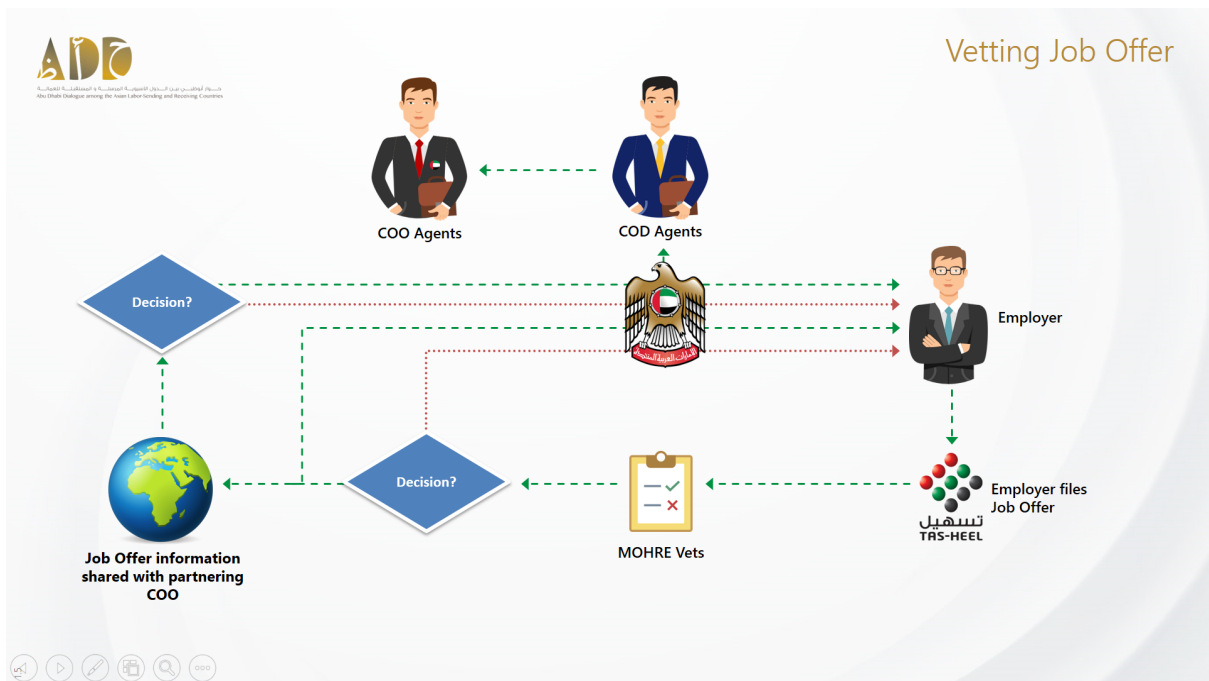
1.4 – COO Agent’s Process begins



1.4.2.0 – COO Agent sees the JOB Add and recruits

The slides 1.4.2.0 to 1.4.2.6 shows the functionality available for the COO Agents

Once the Recruitment process is over, the Employer initiates the Job Offer to the Collection Agent/Tasheel



1.5 – Employer provides the job offer

ADG
The Dhahbi Challenge among The Asian Labor Market and Recruiting Companies

SERVICES

Pyramid Contracting
الهرم للمقاولات

Company Code: 98786
Emirates: ابوظبي
Labour Office: ابوظبي
Category: 2 - B
Classification: VERY SMALL
License Number: 1003565
License Expiry: 11/12/2018
PO Box: 87676

Candidates Pending for Job Offer

NATIONALITY: Philippine
GENDER: Select
EXPERIENCE: Select

Offer ID	Candidate Name	Nationality	Age	Gender	Experience
OFR876567434	Joseph Antonio Easter		22	♂	2 Years
OFR876567434	Elizabeth Cruickshank		35	♀	5 Years
OFR876567434	Fernando Christiansen		28	♂	7 Years
OFR876567434	Clementina Konopelski		25	♀	3 Years
OFR876567434	Friedrich Oberbrunner		31	♂	3 Years

Overview

100 WORKERS

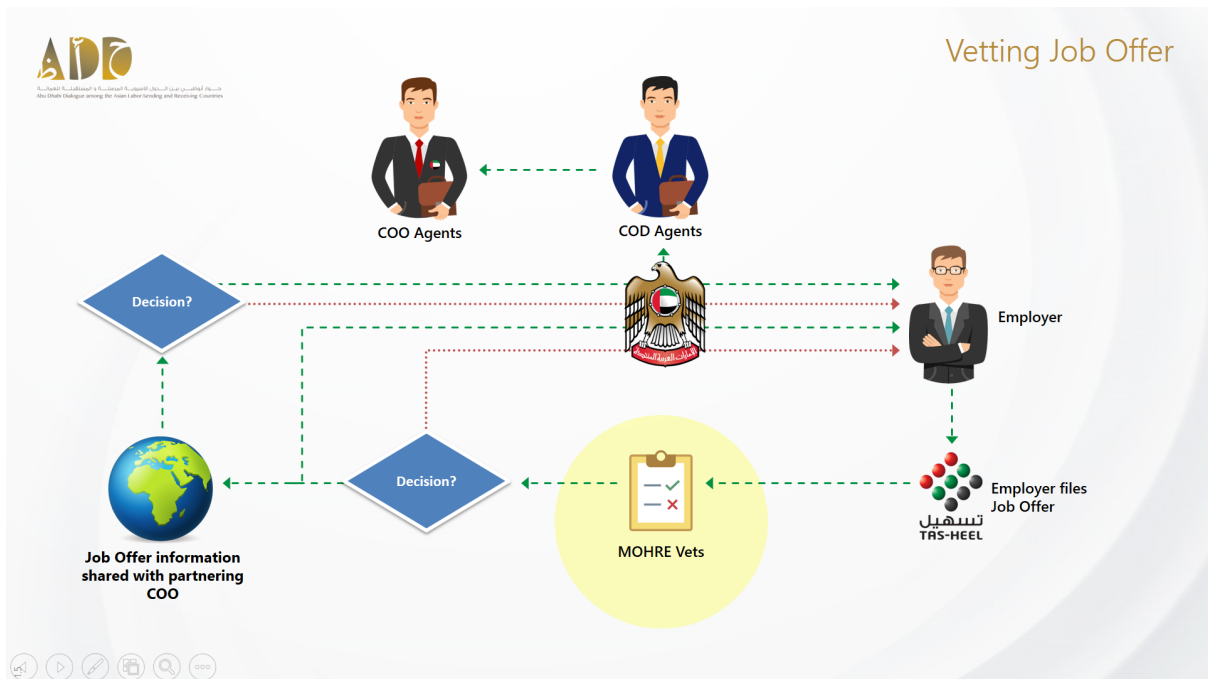
15 (Indian) 25 (Pakistani) 60 (Philippines)

Nationality	M / F	Profession
Indian	55 / 5	Carpenters
Pakistani	25 / 0	Mason
Philippines	10 / 5	Drivers

1.5.1.0 – Employer views the Candidates awaiting the Job Offer

The slides from 1.5.1.0 – 1.5.1.2 explains the Job Offer creation in the system

Once the Job offer is created MOHRE initiates the Vetting Process in the system



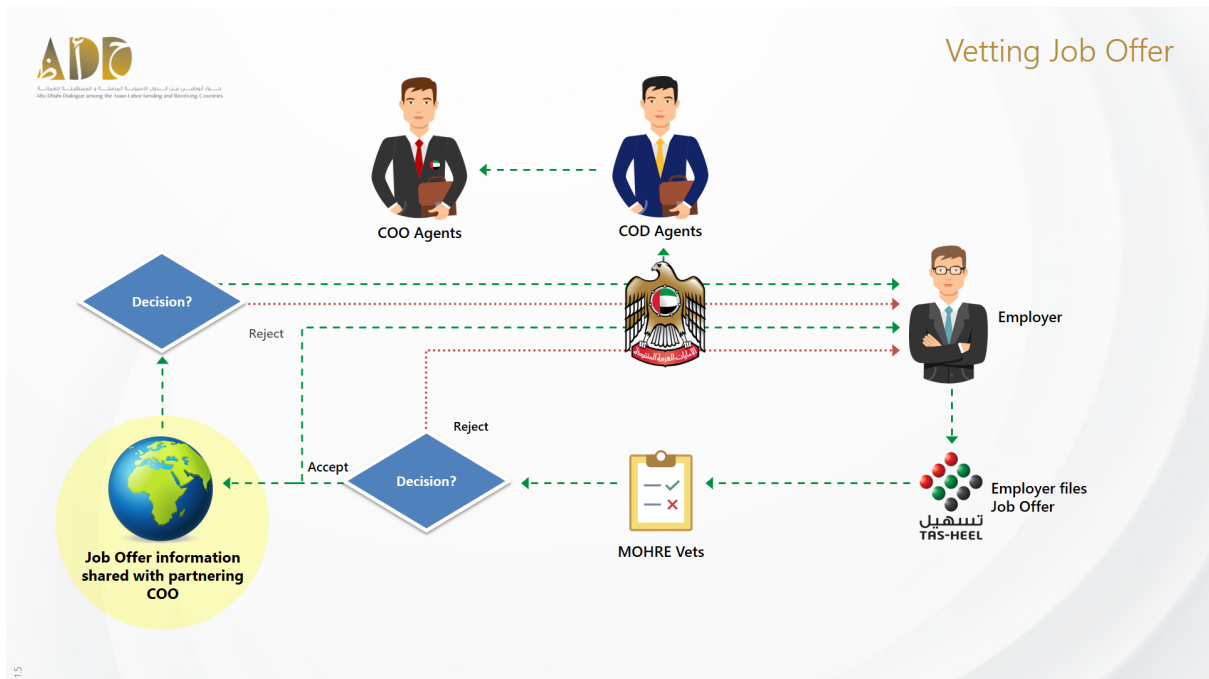
1.5 – MOHRE Vetting Process

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MB264738115AE	KFC UAE	20	73	00	37	00	00	45 / 95	130
MB264738115AE	IBM Middle East	44	107	10	55	76	45	237 / 100	337

1.5.2.1 – MOHRE Vets the Job Offer

Slides 1.5.2.0 to 1.5.2.4 explains the MOHRE’s Vetting Process of the Job Offer.

Once the JOB Offer Info is approved by MOHRE the Offer is available with COO



1.5 – Job Offer with COO

The COO can login to the system and verify the JOB Offer and approve it, this process is available in slides 1.5.3.1 to 1.5.3.5

JOB OFFER EXPORT

Application No.	Employer	Helper	Store Keeper	Mason	Sales Person	Technician	Office Boy	M / F	Quantity
MB264738115AE	Highway Trading	36	22	13	00	30	41	130 / 12	142
MB264738115AE	Pyramid Contracting	55	00	70	23	37	10	195 / 00	195
MB264738115AE	Hyundai	76	05	10	15	34	20	95 / 75	170
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MB264738115AE	IBM Middle East	44	107	10	55	76	45	237 / 100	337

1.5.3.1 – COO Verify the JOB Offer

Once COO approves the Job offer, the COO Agent can view the approved JOB Offer in the slides 1.5.4.1 – 1.5.4.5 and provide their pledge online

Pyramid Contracting Company Code: 98786 Emirates: ابوظبي Labour Office: ابوظبي Category: 2 - B Classification: VERY SMALL License Number: 1003565 License Expiry: 11/12/2018 PO Box: 87676

JOB OFFER (ADD/EDIT) MB264738115AE

Offer ID	Candidate Name	Age	Gender	Experience	Actions
OFR876567434	John Antonio Michael	22	Male	2 Years	[Edit] [Delete]
OFR876567434	Joseph Antonio Easter	22	Male	2 Years	[Edit] [Delete]
OFR876567434	Elizabeth Cruickshank	35	Female	5 Years	[Edit] [Delete]
OFR876567434	Fernando Christiansen	28	Male	7 Years	[Edit] [Delete]
OFR876567434	Clementina Konopelski	25	Female	3 Years	[Edit] [Delete]
OFR876567434	Friedrich Oberbrunner	31	Male	3 Years	[Edit] [Delete]

Demand Overview

124 TECHNICIAN (45 Available, 55 Added)

M / F	Age Group	Experience	Total
12 / 3	20 - 30	2 Years	15
18 / 6	30 - 35	5 Years	24
15 / 1	35 +	7 Years	16
45 / 10			55

1.5.4.1 – COO Agent view the approved JOB Offer

The UAE Agent also gets the approved Job Offer and verify the details and provide the Commitment in the slides starting from 1.5.5.1 to 1.5.5.5 and provide the pledge online

Pyramid Contracting
الهرم للمقاولات

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Classification: VERY SMALL
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OFR876567434	Fernando Christiansen	28	Male	7 Years	[Edit] [Delete]
OFR876567434	Clementina Konopelski	25	Female	3 Years	[Edit] [Delete]
OFR876567434	Friedrich Oberbrunner	31	Male	3 Years	[Edit] [Delete]

Demand Overview

124 TECHNICIAN

45 Available, 55 Added

M / F	Age Group	Experience	Total
12 / 3	20 - 30	2 Years	15
18 / 6	30 - 35	5 Years	24
15 / 1	35 +	7 Years	16
45 / 10			55

1.5 – UAE Agent view the COO Approved Job Offer

Once the Recruitment Process is over, the employee arrives at UAE and submits a contract along with employer to the TAWJEEH Centre

Submit Contract

Upon arrival of worker in UAE, the Employer along with Employee, sign and submit the contract in TAWJEEH center (Orientation)

Employer

Pledge from COO agent attached

Pledge by COD, Employer and Worker signed, scanned and attached

تسهيل TAS-HEEL

1.6 – Contract Submission post employee arrival to UAE

The contract can be submitted in the system as given below in the slides 1.6.1.0 to 1.6.1.7

ADG
Abu Dhabi Dialogue among the Asian
Labour Sending and Receiving Countries

SERVICES

Pyramid Contracting
الهرم للمقاولات

Company Code
98786

Emirates
ابوظبي

Labour Office
ابوظبي

Category
2 - B

Classification
VERY SMALL

License Number
1003565

License Expiry
11/12/2018

PO Box
87676

Submitting Contract

NATIONALITY
Philippine

GENDER
Select

EXPERIENCE
Select

Offer ID	Candidate Name	Nationality	Age	Gender	Experience
OFR876567434	Joseph Antonio Easter		22		2 Years
OFR876567434	Elizabeth Cruickshank		35		5 Years
OFR876567434	Fernando Christiansen		28		7 Years
OFR876567434	Clementina Konopelski		25		3 Years
OFR876567434	Friedrich Oberbrunner		31		3 Years

Overview

100 WORKERS

- Indian: 15
- Pakistani: 25
- Philippines: 60

Nationality	M / F	Profession
Indian	55 / 5	Carpenters
Pakistani	25 / 0	Mason
Philippines	10 / 5	Drivers

1.6.1.0 – Contract submission

This marks the end of process of the ABU Dhabi Dialogue among the Asian Labour Sending and Receiving Countries.